



Fencing Permit Application
Zoning Department 101 W. Pearl City of Staunton, Illinois

Owner's name _____ Phone: _____

Applicant's name (if different than owner): _____

Property Address: _____

Location of proposed fence (front / back / side yard) _____

Height _____

Front yard fencing shall not exceed 4 feet, while back and side yard fencing shall not exceed 8 feet.

Material: _____

Approved materials are wood, vinyl, composites, wrought iron and chain link.

Thank you for your request! A site visit of the property will be done and you will be contacted with final approval. The fencing permit fee of \$25 can be paid after the request is approved and you are called to pick up the permit. All permits should be placed in the front window of the home for the duration of the project.

****See the backside of this paper for the complete fencing Ordinance.**

Office Use Only:

Site visit notes : _____

Performed by _____ Date: _____

Parcel I.D.# _____ Approval: _____

Fencing Ordinance

40-4-3 FENCES, WALLS. No fence or wall shall be installed without first obtaining a permit. Each application shall be accompanied by the fee in the amount of **twenty five (25) dollars**.

(A) No barbed wire fence, electrically charged fence or razor wire fence shall be erected anywhere in the Municipality, except barbed wire may be installed in Industrial Zoning Districts and General Commercial Districts at heights above seven (7) feet on fences otherwise in compliance with this Code.

(B) No fence, wall or other obstructions shall be erected within any public right-of-way without the written approval of the Zoning Administrator.

(C) No fence, wall, or other obstruction shall be erected in violation of the Illinois Drainage Code.

(D) Every fence, wall or other obstruction shall conform to the special height restrictions applicable in areas near intersections. No fence, wall or other obstructions in any front yard area shall exceed four (4) feet in height or in any rear or side yard exceed eight (8) feet in height.

(E) No fence, wall, or other obstruction should obstruct view at an intersection.

(F) Wood, vinyl or composites, wrought iron and chain-link will be allowed. All other types require a variance.

(G) **Unacceptable materials** construction fencing, scrap lumber, chicken wire, wood pallets, metal panels, hog wire, rope, plywood or fiberglass panels, fabric, galvanized sheet metal, barbed wire, sharp pointed fencing, electrically charged fencing, damaged or unsafe materials or other material that are not manufactured specifically as fencing materials.

(H) **Temporary fencing** including the use of wood or plastic for the purpose of protection of excavation and construction sites, and the protection of plants during grading and construction and during special events is permitted for up to **sixty (60) consecutive days**.

(I) **Orientation** Fence posts and supports must be installed on the side of the fence that faces your own house or yard. The flat portion of the fencing material faces out toward the neighboring property.

(J) **Maintenance**

- (1) Property owners shall maintain fences, including those existing prior to adoption of the Section, at all times in a state of good repair, safe and secure condition, with all braces, bolts, nails, supporting frame and fastenings free from deterioration, termite infestation, rot, rust or loosening and able to withstand at all times in the wind pressure for which they are designated.
- (2) Existing fences that were constructed prior to the adoption of this Section that were constructed with materials not currently permitted by this Section may be maintained as long as no part of the fence is or becomes unsafe, dilapidated, or a public nuisance the fence must be repaired with materials approved by this Section or be removed.
- (3) The construction of a fence or wall on the property line shall not preclude the property owner's responsibility to maintain and keep the area between the property line to the back of curb or edge of pavement or center of alley, free and clear of debris and high weeds.

(K) **Location**

- (1) An applicant shall determine where the property lines are located. Placing a fence that goes over a lot line onto your neighbor's property is not allowed and must be relocated.
- (2) Disputes over property lines must be remedied by an IL licensed surveyor.

SITE PLAN - Fencing location in relation to property

A site plan must be attached or drawn below at a scale large enough for clarity showing the following information:

- A. Location and general dimensions of: Lot, buildings, and driveways
- B. Draw in the proposed area for fencing (label it with the height)

THE PROPERTY MUST BE CLEARLY MARKED OF THE PROPOSED CONSTRUCTION



Scale: 1"(inch) = _____ ' (feet)

